



EFFECTIVE DECISION MAKING

COURSE SYNOPSIS

In today's world of turbulence and uncertainty, problem is inevitable and has been a part of life. The word 'problem' itself is a negative notation, and much feared by human, But the truth is, civilization evolves when there are new learning and shift of paradigms, thanks to the emerging problems. Problem is therefore, the mother of achievement.

The process of problem solving has been nasty and feared by many, and ultimately so is the decision making. As the problem solving process comes to an end, the light of solution becomes visible. Eventually, it leads to making daring and effective decisions. This simple process has resulted in many evolution and revolution as far as history manage to record. Sadly, many dismiss funs and creativity as a lighthearted approach, not giving serious attention to the issues at hand.

COURSE OBJECTIVES

EDEM is a program designed to create a new breed of professional decision makers. The objectives of this program is to expose the Participants to the understanding of how fundamental components like human factor, creativity, power, societal stature, ethical issues and knowledge affect the process of decision making. Participants will then be exposed to the techniques and principles of informed and sound decision making, realization of such decision, implications and how to live through it.

WHO SHOULD ATTEND

This course is most suitable for all decision makers, no matter how trivial it is. Personnel from Executives, Supervisors, Officers, Assistant Managers and Managers are encourages to attend. Academic level should be at least SPM / O-Level and above to ensure program comprehension.

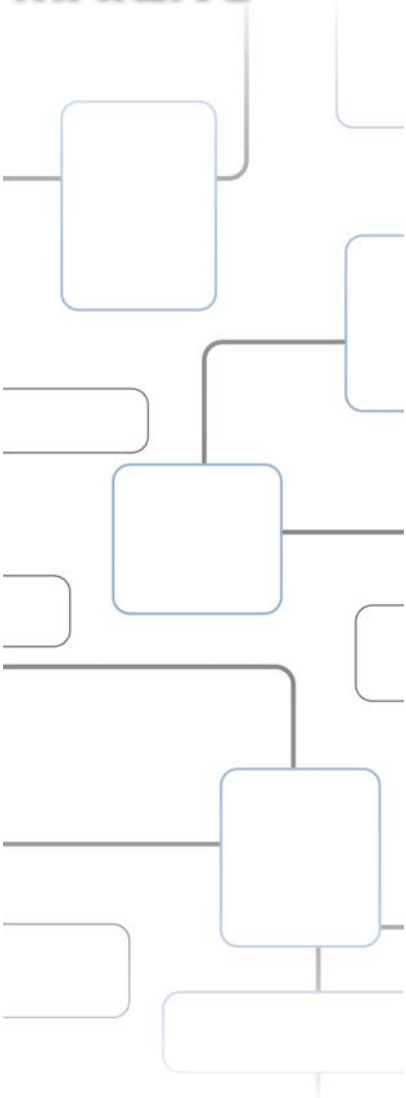
DELIVERY METHODOLOGY

This program will take on a multi disciplinary approach using both the theoretical and participative approaches. Participants will be systematically exposed to a series of lectures, actual case study, role plats and experiential learning games.

i-Skill



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COURSE CONTENTS

PROGRAM DAY 1

Understanding Decision

- What Is D.E.C.I.S.I.O.N
- The Impact of Decisions
- Managing Decision Process
- Fear Factor

The Decision Making Process

- Practical Application of Deciding Tools
- The Creative Approach
- Documenting The Decision Process
- Lessons Learned and Improvement

Decision Empowerment

- Profiling Your Decision Empowerment
- The PEP Model
- How To Avoid The Decision Trap
- Leadership In Decision Making